

January 16, 2017

Feliciana Retreat Center
Management Detailed Report
For January 1, 2016 through December 31, 2016

Account Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Tot Year
Income													
Sales													
Lodge Room Income	3,048	5,720	4,896	0	744	18,288	5,760	0	0	0	0	0	38,456
Log Cabin Income	3,808	2,828	2,736	0	4,472	6,176	5,344	1,240	6,706	3,500	12,735	0	49,545
Glencoe Cottages Income	3,120	540	2,460	0	1,500	8,538	6,000	0	3,680	0	7,859	0	33,697
Meeting Space Income	777	600	505	0	500	1,570	745	150	425	150	739	0	6,161
Worship Center	0	0	0	0	0	232	0	0	0	0	0	0	232
Murf Rental	0	0	0	0	100	0	240	0	0	0	0	0	340
Tent Camping Fees	0	0	0	0	150	0	0	0	0	0	370	0	520
Campground cabin use	0	0	0	0	0	2,700	144	0	0	0	0	0	2,844
Meal Income	6,043	5,388	3,687	0	3,264	25,603	9,132	834	4,305	4,270	12,167	0	74,692
Day Use Fees	125	860	250	0	0	250	925	0	515	155	1,265	0	4,345
Facility Usage Income	16,921	15,936	14,534	0	10,730	63,357	28,290	2,224	15,631	8,075	35,135	0	210,832
Summer Camp T-Shirts	10	0	0	0	0	0	0	0	0	0	0	0	10
Coke Sales	0	46	0	0	0	168	0	0	209	54	0	0	477
Resale Income	10	46	0	0	0	168	0	0	209	54	0	0	487
Challenge Course Fees	165	0	0	0	224	224	0	0	0	0	602	0	1,215
Rock Climbing Fees	0	252	294	0	0	192	112	0	0	0	0	0	850
Recreational Fees	0	0	0	0	0	2,653	0	0	0	0	0	0	2,653
Archery Fees	100	0	0	0	100	100	290	0	0	75	50	0	715
Water Activities Fees	0	0	25	0	150	40	650	0	0	100	0	0	965
Supervised Activity Inco	265	252	319	0	474	3,209	1,052	0	0	175	652	0	6,398
Income from Operations	17,196	16,234	14,853	0	11,204	66,734	29,342	2,224	15,840	8,304	35,787	0	217,717
Maintenance Fund	1	1	1	0	0	0	0	0	0	0	0	0	3
Lodge Refurbishing Roo	0	0	0	62	0	0	0	0	0	0	0	0	62
Direct Contributions	0	0	4,203	0	0	0	0	0	0	0	135	0	4,338
Designated Contributions	0	650	5,000	0	0	200	500	0	0	0	0	0	6,350
Presbytery Support	0	0	0	0	0	25,000	0	0	0	0	0	0	25,000
Interest Earned	0	0	0	1	1	1	1	1	0	0	0	(12)	(6)
Other Income	0	0	0	400	0	0	0	0	0	0	234	0	634
Other Income	1	651	9,204	463	1	25,201	501	1	0	0	369	(12)	36,381
Total Revenue	17,197	16,885	24,057	463	11,205	91,935	29,843	2,225	15,840	8,304	36,156	(12)	254,098
Expenses													
Maintenance													
Maintenance Supplies	0	291	65	306	376	255	0	235	228	0	922	294	2,973
Water System Expense	0	0	223	263	97	168	369	499	0	0	0	0	1,618
Cleaning	0	16	0	0	0	16	16	16	0	0	0	0	65
Housekeeping Supplies	0	0	0	0	0	0	69	0	0	0	0	0	69
Equipment Maintenance	0	236	195	134	0	1,138	2,894	1,152	1,018	40	931	0	7,738
Building Maintenance	72	6,456	(27)	863	94	2,106	10,932	87	21	(3,253)	235	0	17,587

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Room Maintenance	0	0	124	41	0	124	62	211	733	85	92	13	1,487
Road Maintenance	0	0	0	0	0	0	947	0	0	0	0	0	947
Grounds Maintenance	0	0	0	0	0	0	850	450	0	0	0	0	1,300
Lodge Refurbishing	93	0	0	0	0	0	0	0	0	0	0	0	93
Recreation Improvement	132	0	0	0	0	0	0	0	0	0	0	0	132
Glencoe Cottage Furnishi	0	0	0	0	0	0	0	25	0	0	0	0	25
Facilities Maintenance	297	6,999	580	1,607	567	3,807	16,139	2,675	2,000	(3,128)	2,180	307	34,034
Contracts-Building Maint	348	0	0	0	0	355	0	0	0	0	0	0	703
Contracts-Ground Maint.	0	0	217	127	129	130	770	767	130	130	773	130	3,304
Contracts-Equipment	256	109	224	229	704	529	194	113	281	265	121	118	3,142
Contracts	604	109	441	356	833	1,014	964	880	411	395	894	248	7,149
Vehicle Maintenance	0	0	0	46	0	208	0	0	611	0	7	123	994
Total Maintenance Expen	901	7,108	1,021	2,009	1,400	5,029	17,103	3,555	3,022	(2,733)	3,081	678	42,177
Labor													
Operations Manager	2,182	2,438	1,964	2,186	2,817	2,941	3,052	3,077	2,019	2,644	1,653	1,546	28,518
Office Administrator	1,245	1,007	1,279	1,479	1,481	1,382	1,312	2,620	2,434	1,791	1,253	1,445	18,726
Public Relations	420	420	420	420	420	420	420	420	420	420	420	420	5,040
Housekeeping Wages	426	811	1,575	550	952	830	2,954	1,880	367	2,495	1,292	689	14,820
Kitchen Wages	1,279	1,292	1,397	343	1,746	4,253	4,704	1,613	476	1,998	3,682	0	22,780
Maintenance Wages	1,354	6,492	609	3,502	4,263	5,568	3,628	3,061	3,852	5,268	3,230	1,951	42,778
Recreational Wages	0	230	0	335	303	3,513	383	497	0	0	0	0	5,261
Wages and Salary	6,906	12,690	7,244	8,815	11,982	18,907	16,453	13,168	9,568	14,616	11,530	6,051	137,923
Payroll Taxes	528	971	788	697	917	1,446	1,259	1,007	718	1,118	882	458	10,790
Workmen's Compensatio	5,033	0	3,150	0	2,649	0	0	0	0	0	0	0	10,832
Payroll Overhead	5,561	971	3,938	697	3,566	1,446	1,259	1,007	718	1,118	882	458	21,622
Personnel Auto Expense	104	60	65	76	167	151	32	65	0	0	124	0	844
Training/Certification Fe	0	0	0	0	0	0	2,115	0	0	0	0	0	2,115
Personnel Expenses	104	60	65	76	167	151	2,147	65	0	0	124	0	2,959
Total Labor	12,571	13,721	11,247	9,588	15,715	20,504	19,859	14,240	10,286	15,734	12,536	6,509	162,504
Administration													
Printing	0	0	17	0	0	7	11	12	46	28	(12)	0	109
Postage	16	0	0	0	0	0	7	0	0	0	9	5	37
Office Expenses	176	586	176	176	367	375	1,427	105	6	100	0	102	3,598
Office Equip. Purchases	0	0	452	0	0	0	0	0	0	0	0	0	452
Administrative Commissi	0	0	0	0	0	0	0	0	0	1,183	0	0	1,183
Recreational Expenses	0	0	0	0	0	62	600	0	0	0	0	0	662
Vehicle Insurance	2,608	0	0	0	0	0	0	0	0	0	0	0	2,608
MultiPeril/Umbrella Ins	5,253	0	5,253	0	0	5,253	0	0	5,253	0	0	0	21,013
Membership Fees	0	0	0	0	400	0	100	0	0	0	0	0	500
Permits & Licenses	0	0	0	0	0	150	0	0	0	0	18	0	168

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Accounting Services	0	0	0	0	0	0	6,000	0	2,700	300	300	300	9,600
Administrative Expense	8,053	586	5,898	176	767	5,847	8,145	117	8,005	1,611	315	407	39,930
Kitchen													
Kitchen Food Expense	321	726	5,067	1,175	470	2,160	10,927	796	870	1,688	5,563	790	30,552
Kitchen Supplies	31	43	523	136	23	702	405	283	148	101	371	51	2,816
Kitchen Expense	352	769	5,590	1,311	493	2,862	11,332	1,079	1,018	1,789	5,934	841	33,368
Resale													
Coke Purchases	0	0	11	0	0	0	48	0	7	0	57	37	161
Resale Expense	0	0	11	0	0	0	48	0	7	0	57	37	161
Utilities													
Lodge Propane Gas	0	0	0	0	0	404	0	0	0	262	0	0	666
Kitchen Propane Gas	0	494	171	0	0	412	0	0	0	450	0	0	1,528
Vehicle and Tractor Fuel	0	258	0	255	0	285	319	0	241	472	330	0	2,160
Electricity	1,515	2,282	1,779	0	1,309	2,890	0	2,089	1,874	2,144	1,541	1,817	19,242
Telephone	290	300	299	548	60	356	264	327	403	524	364	379	4,115
Hughes Net	0	0	0	0	0	177	226	177	0	0	0	187	766
Utilities-Water	50	172	0	0	0	0	0	0	223	85	121	203	854
Utilities Expense	1,855	3,506	2,249	803	1,369	4,524	809	2,593	2,741	3,937	2,356	2,586	29,331
Other													
Other Expense	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenses	23,732	25,690	26,016	13,887	19,744	38,766	57,296	21,584	25,079	20,338	24,279	11,058	307,471
Net Income	(6,535)	(8,805)	(1,959)	(13,424)	(8,539)	53,169	(27,453)	(19,359)	(9,239)	(12,034)	11,877	(11,070)	(53,373)